

Doreen Primary School Council Meeting
Thursday June 18th, 2020

Present: Glenn Simondson, Ben Miller, Janette Colistra, Catherine Sutherland, Leonie Craig, Naomi Joiner, Michael Kehio, Rebekah DiBerardino, Jaclyn Delange, Carly Bloomfield.

Apologies: Brent Hardy

Minutes of the Previous Meeting

Approved Carly Bloomfield, Seconded Rebecca DiBerardino

Business Arising:

Nil

Correspondence:

School Insurance Option - \$900? Not worth it.

COVID-19 Update - DET

Principal's Report:

Enrolments

Enrolments are around the 150 mark at present, and we are well and truly into our prep intake for 2020. We have noticed that the proximity of Ashley Park to many of our families has taken a toll and will possibly continue to do so. It is still very apparent our school has a fine reputation, and is hard to get into.

Return to School

DPS is back to open for all students at the moment, and we have nearly all families back in attendance. Our Morning and Afternoon staggered times, Classroom Hygiene Practices, reminders about personal space, morning and afternoon cleaning would seem to be a way to help ensure all are safe at our school. We will introduce ZOOMBLYs this Friday as a way to try and get some normality back.

School Reports

School reports will not have progression points this semester and will only have comments on progress we have seen for each student. Mid term 3 we will have Three Way Conferences, and be able to give up to date accurate progress reports.

Staff Response to Covid-19

It has been impressive to see how our staff have responded to the COVID crisis. Our Remote Learning evolved as time went on to ensure student's needs were catered for. We had staff tell me about students or families they were concerned about, and we then had the kids come in to school. No concerns or objections raised by supervising staff. I was able to always have 3-4 staff members at school to work with onsite students. We are making sure we only add to our program with quality activities as they become available, so as maximum face to face teaching can occur.

ICT upgrades

Upgrading of our ICT equipment with 4 TV's and 6 new laptops will happen over the next Month.

Chinese Teacher

Re-opening of talks with Chinese Teacher. Glenn has heard from Melanie, but it is not possible to even guess whether things will return to what they were for quite a while. We have photos of the Tree at Jinbang PS. Will email Mr Wu at Jinbang PS.

Junior School Council Report

JSC report was tabled

Child Safety Issues

1. CSS Policy changes
2. Regular discussion - School Council, Staff.
 - regular monitoring of student well ness during the COVID 19 time was active and effective in ensuring we supported students at risk.
3. Ensure all adults working with children are aware of their obligations regards Child Safety.

Buildings and Grounds:

Maintenance

We had a number of small maintenance jobs completed over COVID time as we were able to focus some time on it.

- We had had Justin Mellerick and his workers check our storm water system.
- Our Synthetic surfaces got a service and some new grass was laid.
- Mulching, edge strips, Protective Coatings, new rings and nets, painting surfaces and general spruce ups took place.

OH&S Policies

Our OH&S policies and procedures are up now up to date and we are hoping for an email confirmation we are soon. We had an audit last year and we came out very well regards processes etc, we simply needed to upgrade a few documents.

New Grant Applications

Glenn is applying for Minor Works and Solar grants

Treasurers Report

High Yield Account Balance as at June 16th, 2020 - \$26,806.00

Official Account balance as at June 16th, 2020 - \$402.98

Total Holdings as at June 16th, 2020 - \$24,433.58

Revised budgets are just in and are aligned with Feb. enrolments. We should still be able to run budgets etc.

ICT Purchase was within Program Budget

Costs have been well down this term so we have higher balances than we thought.

Financial Reports tabled and Signed

Annual Sub Program report

Sub Program Status Report

Bank Account Movements

Cash Receipts Report

Cash Payments Report

Journal Report

Cash Flow Report

Cancelled Receipts Report

Cancelled Payments Report

Family Credit Notes Report.

Fundraising Report

Fundraising committee wanting to run a Colour run no Friday 13th November

Motioned Ben Miller, Seconded Leonie Craig

General Business

AIP mid cycle review

Glenn explained that he had to do an AIP Mid Cycle Review and was looking at doing it on remote learning at the school.

Change in Student Dismissal Times

Looking at changing it up with shortened lunch time, due to incidents happening during the last 15mins and carpark working better with staggered pick up times.

<u>Present</u>		<u>Possible/Proposed</u>	
<u>Ist session</u>	<u>9.00am - 11.00 am</u>	<u>Ist session</u>	<u>9.00 am - 11.00 am</u>
<u>Recess</u>	<u>11.00am - 11.30 am</u>	<u>Recess</u>	<u>11.00 am - 11.30 am</u>
<u>2nd Session</u>	<u>11.30am - 1.30 pm</u>	<u>2nd Session</u>	<u>11.30 am - 1.30 pm</u>
<u>Lunch - eat time</u>	<u>1.30pm - 1.45pm</u>	<u>Lunch - eat time</u>	<u>1.30 pm - 1.40 pm</u>
<u>Lunch Play</u>	<u>1.45pm - 2.30pm</u>	<u>Lunch Play</u>	<u>1.40 pm - 2.15p m</u>
<u>3rd Session</u>	<u>2.30pm - 3.30pm</u>	<u>3rd Session</u>	<u>P-2 2.15 pm - 3.15 pm</u>
			<u>3-6 2.15 pm - 3.20 pm</u>

Masterplan Meeting

Facility Grant applications need to be in by mid-July.

Meeting set for Monday 22nd June

Media Profile

We are needing to update the website to make it phone friendly and modern. Ben Miller to look into programs. Signs could be put up around the community. Posts could be written up to put on Facebook. Instagram was suggested but was not approved. Motion moved for website to be updated.

Student Signs

We will have Groups of 3 students in each sign with 6 signs purchased at a cost of \$125 per sign. Photos to be taken next week. Signs will need to be attached to something.

Department Guidelines

Council to take home copy of Department Guidelines and review self assessment.

Round the Table

Tracey Porter - Talk on cyber bullying to students. Ben was in touch and we could get a date for next term. Students in Grades 5 & 6 to attend the session and to have a session open to all parents.

100 days of prep - to be filmed as parents won't be able to be in the classroom

Meeting Finished at 10.17 pm