

DOREEN PRIMARY SCHOOL NO. 945

AGM & SCHOOL COUNCIL MINUTES

23 April 2020

Present: : Glenn Simondson, Ben Miller, Janette Colistra, Catherine Sutherland, Brent Hardy, Leonie Craig, Naomi Joiner, Michael Kehio, Rebekah DiBerardino, Jaclyn Delange, Carly Bloomfield.

1. Welcome to the Annual General Meeting
 - Statement by the Principal
 - A short Statement by the School Council President -

2. Presentation Of Annual Report for 2018
"The school seeks approval of the school annual report from the school council."

Leonie approved and Naomi seconded

3. Discussion
4. End of AGM

5. Welcome
6. Apologies
7. Minutes of the previous meeting

Jaclyn approved minutes from previous meeting

8. Business arising from previous minutes
9. Approval of Student Engagement Policy
10. Electronic Revenue Banking Policy
11. Electronic payments Policy
12. Cash Handling Policy
13. Parent Contributions Policy
14. Instrumental Music Policy

Everyone happy. Ben approved and Carly seconded

15. Correspondence
Smile Squad - Happy to wait for a government dental bus to come around to the school which is currently happening around the State. This service will be free.
COVID 19 Updates

16. Principal's Report

1. We had an enrolment of 156 on Census day, and at that time were expecting an International Student from Sri Lanka. That is obviously a little doubtful at present.
2. Work began on the BER Upgrade over the break, and is being run by the VSBA. It should be completed this week. Decks, windows, gaps, downpipes, stairs.
3. Very Pleasing results from our Annual Report Data. Inconsistent with DET school ratings, so I have asked for clarification.
 - *This item needs to be raised with Danielle Green also*
4. Ian Hunter
5. NESST Curriculum Day
6. Flinders Camp – *Went very well. Big Days. Good Food.*
7. Parent Information Night – *Went really well with many people in attendance and staff were great.*

8. Masterplan Meeting – *Didn't happen*
9. End of term arrangements
10. Postponement of School Photos – *to June may need to be postponed again*
11. Year 7 Forms – *Go out this week*
12. Staff Flu vaccinations – *happened today*
13. Book fair week 3 – *has been put off and may not happen, we'll see*
14. NAPLAN 12th May – *cancelled for the year*
15. Term 2 Arrangements – Remote Learning for most.
 - Online and collection of work is receiving good feedback
 - We are getting 4-6 staff at school each day
 - We are getting between 5 and 12 children in each day
 - Hygiene arrangements effective and consistent
 - Developing a routine is the challenge.

17. Junior School Council report
Report written by JSC. Glenn will attach
18. Child Safe Standards Report
19. Building and Grounds Report
 1. BER upgrade – almost finished.
 2. Testing and Tagging took place over the break.
 3. OH&S progress after an audit – Glenn to do Heights training and Return to Work training. Most of the “missing” things were things we needed to up-grade.
 4. Netting for BBCourt – Up, happy and wanting to put on the other end. Glenn to look into.
20. Treasurers Report
 1. Accounts are in good positions, all in the black.
 2. We are carrying \$2000 that is not our money, but have bills we have paid that will be reimbursed
 3. We will carry \$10-12K over to next term, when we will get another grant.
 4. We have staff members being paid from local funds, that will stop next term. We may run a deficit this year, but will cover it next year.

Financial reports to be tabled and signed.

Annual Sub Program report
 Sub Program Status Report
 Bank Account Movements
 Cash Receipts Report
 Cash Payments Report
 Journal Report
 Cash Flow Report
 Cancelled Receipts Report
 Cancelled Payments Report
 Family Credit Notes Report.
 Profit and Loss – Grade 5 & 6 Swimming
 Profit and Loss – Camp
 Profit and Loss – Ian Hunter
 Approved Naomi Joiner, Seconded Catherine Sutherland

21. Fundraising Report
 1. *Nothing ordered for Mothers Day stall as that won't be happening.*
 2. *Additional Bunnings Sausage sizzle date in for December.*
 3. *Bunnings looking at contributing equipment and sending a team out to help with projects like the chicken run.*

4. *Colour Run in November on school day. Jac looking at dates.*

22. General Business

1. Changeover of the Cleaning Contract – nothing to report other than it is happening, and I have not met the new cleaner or who is supplying the cleaner.
2. BER Upgrade
3. School Closures Update
 - No-one knows the long term dates, BUT I believe school will resume in some way at the end of the stage 3 lockdown review in about 3 weeks.
 - It is quite new and different at present, but after 4-5weeks, I think we will start getting more back at school as households start to get “Cabin Fever”. I think if a resume date is set, it will stave off mass returns.
4. Masterplan Meeting postponement until
 - *Glenn to send out ideas form to the school community.*
5. School Council dates for the rest of the year.
 - *Glenn to send around some dates*
6. Round the table
 - a. *Grade 6 jumpers have arrived*
 - b. *Online books – Ben set up GETEPIC and Grades prep-3 have Sunshine books available.*
 - c. *Kids can borrow books from the library if they want to.*
 - d. *Tracey Porter – cyber safety person, isn’t available. If anyone knows someone, let us know!*
 - e. *Grade 6s are on messenger too much – Glenn has given them a warning.*
 - f. *Janine Green was officially appointed as Grade 6 part-time teacher. Yay!*
 - g. *Signs regarding parking and driving safely have had a good take up of interest. Need to now pull some names out of a hat for the 6 places.*
 - h. *Flying Fox needs a part replaced on it.*