

## Doreen Primary School Council Meeting

Thursday 1<sup>st</sup> March, 2018

**Present:** Glenn Simondson, Lisa Welch, Ben Miller, Kirsty Branagan, Catherine Ingram, Craig Eastaway, Shelley Harris, Brent Hardy, Warren Sharpe, Leonnie Craig, Naomi Joiner,

**Apologies:** Emma Peters

### **Call for nominations for the President, Vice President, Secretary and Treasurer**

President - Kirsty Branagan nominated by Craig Eastaway. Accepted

Vice President - Brent Hardy nominated by Kirsty Branagan. Accepted

Secretary - Lisa Welch nominated everyone. Accepted

Treasurer - Glenn Simondson nominated by everyone. Accepted

### **Minutes of the Previous Meeting**

Approved - Lisa Welch, Seconded Brent Hardy

### **Business Arising:**

Nil

### **Correspondence:**

Bricks Fundraiser - Passed over to fundraising committee.

### **Principal's Report:**

#### **Enrolments**

2018 Prep enrolments are lower than predicted. The good part is small grade sizes, the not so good is a smaller funding input. Won't affect us too much. New strategies for enrolment processing will include an earlier start to transition days.

#### **Schools Improvement Partnership**

We were chosen as a lead school because of our results. Good in that we are recognised for doing well, and we should be able to develop an excellent 12 month program to come up with great teacher PD, but bad in that it is a further workload. We are focussing on Powerful, Engaging and Effective Teaching practices. We will receive \$60,000 funding from DET. (Glenn, Ben, Cassandra)

#### **School Review**

Our School Review is due in third term but we will be starting it now so it doesn't cancel everything else out. (Glenn, Jenny, Janette).

#### **Strategic Plan and Annual Implementation Plan**

Review will be compared against our Strategic plan, even though we are only in our third year.

Annual Implementation plan - new format is now 24 pages and not user friendly.

#### **Chinese Visit**

Chinese visit Fri 9<sup>th</sup> Feb. - The Chinese students that visited on 9<sup>th</sup> Feb did a range of activities including a music performance with our kids, footy with Sam, Art with Di and a session on aboriginal culture with Ian Hunter.

Jordan, one of the Chinese students, attended our school for 2 weeks and stayed with the Montagnese Family.

We will have a large group come over later around August or September and they will be looking for Homestay for 5 nights. We will also be sending another group over in October 2019. If we have a rush to go, those who host get priority. If we have too many we will draw out of a hat.

We will look into running Chinese language lessons after school for students going to China

### Music arrangements

Tennielle is taking music now, along with Mike and Ewan. Our program is building on Kaine's base.

### Grade 5&6 Swimming

Swimming was a great success with students doing Kayaking, snorkelling, and water safety activities

### Student Voice - JSC visits to School Council?

Motion that Junior School Councillors come to School Council meetings for 30 minutes and do presentation.  
Approved Leonie Craig, Seconded Kirsty Branagan.

### Camp

Camp will be at Swan Hill this year and will run from May 1<sup>st</sup> to May 4<sup>th</sup>.

### P-2's off to Healesville

Grade Prep, 1 & 2 are going to Healesville Sanctuary on 21<sup>st</sup> March. The cost will be \$25.00 each as Healesville Sanctuary charges \$18.00 per child.

### School Performance Results.

School performance report was tabled.

Panorama report tabled

### John Wood donations, Darren Green donations.

John Wood, an ex-parent, has donated tables chairs and other equipment for school and Darren Green (Janine Green's husband) has donated a Kitchen, panelling and a garden.

Would like to find a way to thank them

### 2018 Year

2018 is going to be busier than first thought. Glenn apologised in advance if he doesn't get to everything as quickly as he would like.

### Buildings and Grounds:

#### Working Bee

We will have a working bee while we still have daylight savings. 16<sup>th</sup> March suggested with a backup on 23<sup>rd</sup> March. Jobs to be done include moving mulch around new grassed area, edging, garden beds, and a lot of other maintenance.

#### Grass

Grass is in place. We had Andrew Sutherland and Andrew Craig come in and work on the soil around our surface.

#### Masterplan

We are almost through our 2016 Masterplan, Two Porticos at our entrances are the final major additions besides a breezeway and a couple of brick walls.

### Treasurers Report

#### CASES Balances

High Yield Account Balance as at February 28<sup>th</sup>, 2018 - \$33,229.96

Official Account balance as at February 28<sup>th</sup>, 2018 - \$1,402.30

Total Holdings as at February 28<sup>th</sup>, 2018 - \$34,632.26

1. We carried over a little under \$10K from 2017.

2. We owe about \$19K in our credit budget, which will be deducted from our cash budget in terms 3&4. This was planned and helped us complete our grass project.

3. We are carrying a good balance at present, and I would like to invest \$10K in a term deposit.

4. Glenn may need to adjust the Program Budgets to allow for our shortfall in enrolment predictions. We have purchased and will be purchasing replacement IT items from the burglary last year, as well as to upgrade our computer stocks where needed.

5. Fundraising ideas would be good this year. Our 150<sup>th</sup> will give us the opportunity to raise some funds, but we will need cash behind us to do so.

### Auditor Requirements

2017 Financial documents tabled and signed

Motion to run all fundraising activities to be out of scope of GST- Motioned NJ, Seconded LW

2018 Investment Policy to be approved. Approved CS, Seconded KB

### Fundraising Report

Fundraising events planned for the year are as follows:

Easter Raffle and Hot Cross Bun drive this term

Mother's day stall in second term, movie night on camp week.

Bricks - Start of third term - One brick wall to erected before 150<sup>th</sup>

Disco this year. Term 3 - 10<sup>th</sup> August or 17<sup>th</sup> August.

BBQ at Athletics day

Bunnings BBQ

Fathers Day Stall

Mangos

Christmas Raffle

Bricks - Start of third term - One brick wall to erected before 150<sup>th</sup>

An Idea: an outdoor theatre night on our new surface??? They are very profitable. (Nov)

### General Business

#### The 150<sup>th</sup> Anniversary

We have a tentative date of October 21<sup>st</sup>. Here are some ideas for the day:

10.00am Welcome - Speeches

10.30am Bury Time Capsule, and local families plant some indigenous plants to the area.

11.00am Viewing of Historical displays, and children take tours around their school.

12.00pm BBQ Lunch, people sign memories book, photographs etc

1.00pm School bands, Choir etc to perform

2.00pm Art Displays and Art Auctions

3.00pm Final thank you and invitations to drop

Volunteers for a 150 committee. - Catherine, Leonie, Naomi, Glenn,

### SC Training

There is training available for new council members if needed

### Code of Conduct for School Council Members

Tabled - Handed out to school council members

### Round the Table.

Suggestion that we change our school photo company. We have had a few complaints about the photos and the process. Glenn to send out request for feedback.

Request a Review of Fees for 2019 - Go to \$60 per term.

Lots of Mosquitos around the school - More dispensers for the toilets.

Thank you or making me feel welcome here - Warren Sharpe

Path going to carpark needs clearing and smoothing. Will fix on working bee

Concerns were raised about Parent Facebook page. Will look into admin rights.

**Meeting Finished:** 10.00 pm.

**Next Meeting:** 28<sup>th</sup> March, 2018