

DOREEN PRIMARY SCHOOL NO. 945

SCHOOL COUNCIL Minutes

Thursday 28th February 2019

Meeting

1. Glenn: Welcome to our new 2018-19 Council, and our new members:
Michael Kehio, Rebekah Di Berardino
Catherine Sutherland, Brent Hardy - re-elected.
2. Glenn: Call for nominations for the President, Vice President, Secretary and Treasurer
President - Brent Hardy Nominated Kirsty Branagan, Seconded Naomi Joiner
Vice President - Leonie Craig Nominated Kirsty Branagan, Seconded Naomi Joiner
Secretary - Lisa Welch Nominated Glenn Simondson, Seconded Leonie Craig
Treasurer - Glenn Simondson, Nominated Catherine Ingram, Seconded Brent Hardy
Welcome also to Shelley Harris as our Community Rep.
3. Apologies - Lisa Welch, Warren Sharpe
4. Minutes of the previous meeting. Approved Leonie Craig, Seconded Catherine Ingram
5. Business arising from previous minutes Nil
6. Correspondence
7. Principal's Report
8. Building and Grounds Report
9. Treasurers Report
10. Fundraising Report
11. General Business

CORRESPONDENCE

Correspondence In

1. Nil

PRINCIPAL'S REPORT

1. Enrolments are as we predicted, 157 at present. We actually had 2 more in Prep, but we discovered we were holding prep places for tyre kickers and those whose circumstances changed. Grade 1 is at 24, soon to be 25, but additional funding has allowed for funding of aide to stay beyond original funded time. A family who left at the end of 2018 have returned.
2. School Camp next Week - Queenscliff. Camp approved - Motioned Brent Hardy, Seconded Naomi Joiner. Additional parent attending to assist with child dietary requirement.
3. Swimming program
 - 5&6 Program. School will write a program for next year in order to ensure continuity as this year wasn't as well organised as in previous years.
 - District. We have a student attending region swimming after the district finals.

- P-4 booked for Term 4, will be run over 2 weeks with a week break in between
4. Simple Planner for 2019. Shared with council.
 5. New Staff members. Sam Hunt took up a full time position at Sunbury Secondary College. Janine Green has stepped back from her one day a week. Lisa T is working 2 days a week in Year 6 at this stage and will be reviewed. Sara Simmons is working in Phys Ed 1.5 days. Luke Davidson is in Year 4 as an aide on a temporary basis. These roles are hoping to be advertised and formalised soon.
 6. Music arrangements
 - new tutors - Tim - Guitar
 - Lucy - singing, keyboard, violinRecital will be at St Andrews Hotel on June 25.
 7. Chinese visitors. A successful trip, Ben to request feedback from families who hosted Chinese students.
 8. Student Voice - JSC visits to SC? Motioned Catherine Ingram, Seconded Rebekah Di Bernardino
 9. NAPLAN this year and into the future. Will be digital in 2020, there are issues around this, which we will need to work through.
 10. Student Engagement Policy - action taken at present. A restorative justice process has been followed until now with a particular student, and has been extended to removal from leadership day, with potential further suspensions if needed.
 11. Incursions coming up : Responsible Pet Ownership, Australian Animals Visit, Gr 5 Parliament Incursion
 12. National Gallery of Victoria - Year 5 and 6 to see Escher Gallery
 13. Book Fair - March 20/21. Dress up day March 21.
 14. Curriculum Day. March 12, NESST schools working together
 15. Staff have all completed Level 2 First Aid.

BUILDINGS AND GROUNDS

1. Working Bee. Not needed at this stage
2. DET Maintenance Program. If the plan is agreed to we will receive \$5000
3. Plumbing Quote - Kitchen and drains. Previous quote was quite high (over \$4000). New quote has been received at \$3300 from Glenn Austin Plumbing. This will cover the new kitchen and hopefully solve the drainage and flooding problems. Motion to move forward with this quote - Brent Hardy, Seconded Kirsty Branagan
4. Eastern Entrance - Term 3 plan. A new drive will happen around the fundraising bricks to help fill the new entrance walls
5. DET has decided to change our Power Provider.

TREASURERS REPORT

Auditor Requirements

- a. 2018 Financial documents tabled and signed
- b. Motion to run all fundraising activities to be out of scope of GST- Motioned Shelley Harris, Seconded Naomi Joiner.

c. 2019 Investment Policy to be approved. Approved Brent Hardy, Seconded Leonie Craig

d. Final Program Budgets approved Catherine Ingram Seconded Naomi Joiner

1. CASES Balances

Account	Opening	Receipts	Payments	Balance
10001-High Yield	43,799.11	1,071.48	7,000	37,870.59
10002-Official Act	4,211.52	40,879.35	39,714.65	5,376.22
10030-Invest Acc (operating)	NIL	NIL	NIL	NIL
Total				43,246.81

1. We carried over a little under \$13K from 2018. Some of this was as part of a tree lopping grant - \$8000.
2. We will be in the black in our credit budget from 2018 - \$2700 in our credit budget which carries over to this year. GST and LSL refunds were still to come.
3. Our Chinese visits bring in money, which we will use to fund replacing teachers when they travel to China with our group.
4. Fees are coming in steadily, and this term we pay for books, new resources and materials etc. We will be quite ok to cover these, and next term when there are less costs, we will look at some of our larger purchases, focusing on ICT purchases.
5. DET has decided to change Banks, and we will eventually have this occur.

FUNDRAISING REPORT

Mothers' Day stall is organised.

Bunnings BBQ is booked at Mernda for October 20th (request put in, letterhead required)

Hot Cross Buns are being looked at, probably Ferguson Plarre.

GENERAL BUSINESS

1. Strategic Plan and Annual Implementation Plan

- Purpose, Values - to be worked on throughout the year
- Integrated Curriculum

- Extension Program - wanting this to be available for all students - more like open ended tasks rather than just for extension students

2. Chinese visits, and Visit to China in May 2019. Invitation to attend China trip prioritises those who have hosted Chinese students. 16 students nominated, 10 students are being taken; those positions have been filled by host families. 6 parents, plus Ben and Glenn. Another group will be visiting us in July/August, which provides us with more opportunities for host families.

3. There is training available for new council members if needed

4. Code of Conduct for Council Members. Black DET Folder. Has been handed out to Rebekah and Michael.

5. Meeting Dates for 2019

4th March, 16th May, 20th June, 1st August, 5th Sept, 17th Oct, 14th Nov, 5th Dec

- email out agenda before each meeting.

6. School concert tentative date Thursday November 21st (to be booked)

7. Round the Table

- ESO's are approved for Yard Duty.

- Car park - Rebekah's husband Anthony has drawn up plans which could fit 40 spots in the car park (existing 20 marked). Suggestion that we put vinyl tape down and nail in additional markers.

- Walking school bus will be promoted to assist with parking.

- Walk to school and ride to school days would be great promotions - will be looking at a bike rack option.

- Facebook page has been handed on to Shelley. Previous admin will be approached to be removed

- Mosquitos are an issue again. We are looking at different sprays, and the potential of stagnant water being an issue.

- Swimming trials - issues with newer parents to the year level not understanding the process. More notice and information would be useful where possible.

- Numbers for year 1 are high, and need to be stopped as they are at 25.

Meeting closed 9.55pm